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| **Event:** PMG Conference 2022 | **Event Dates:** 11/08/2022 – 13/08/2022 | **Venue/Location:** The International Centre, Telford |
| **Company Name:** Opcare | **Stand Number:** 47 | **Contracted Stand Builder:** *Vision55 Exhibitions (if using provided shell scheme)* |
| **Contractor’s Details:** *Vision55 Exhibitions; +44 (0) 7359 139454;* [*jon@vision55exhibitions.com*](mailto:jon@vision55exhibitions.com) *(if using provided shell scheme, please also include any other relevant contractors)* | | |
| **Stand Manager:** | **Emily Wing** | **Email: Emily.Wing@opcare.co.uk** |

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| **Hazard** | **Who is Affected** | **Level of Risk** | **Precautions/Actions** | **Further Action** |
| Unpacking display products | Stand exhibitors | Low | To ensure that no products are left on the floor causing a trip hazard. |  |
| Delivery of display products. | Exhibition Centre staff & visitors | Low | Delivery / drop-off to be made on scheduled date / time – as agreed with Centre management.  Centre transport rules to be followed (speed; parking). |  |
| Slip & Trip | Stand Exhibitors; Visitors | Low | Drinks / food to be kept out of the area.  Regular checks made. |  |
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**ASSESSMENT BY: Amy Jones** **SIGNATURE:** A Jones **DATE: 17/06/2022**