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| **Event:** PMG Conference 2022 | **Event Dates:** 11/08/2022 – 13/08/2022 | **Venue/Location:** The International Centre, Telford |
| **Company Name:**  | **Stand Number:**  | **Contracted Stand Builder:** *Vision55 Exhibitions (if using provided shell scheme)* |
| **Contractor’s Details:** *Vision55 Exhibitions; +44 (0) 7359 139454;* *jon@vision55exhibitions.com* *(if using provided shell scheme, please also include any other relevant contractors)* |
| **Stand Manager:**  |  **Emily Ellington** | **Email: emily@go-kids-go.org.uk** |

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| **Hazard** | **Who is Affected** | **Level of Risk** | **Precautions/Actions** | **Further Action** |
| Tipping from wheelchair during activities  | Injury from fall | Low | Ensure anti-tips are in place Safe use of equipment demo/briefing  |  |
| Catching fingers in spoke/wheels during activities | Injury to fingers/hand | Medium | Safe use of equipment demo/briefing Ensure that all participants are shown correct method of propelling the wheelchair, using push rims, not tyres. |  |
| Wheelchairs bumping into people/collisions during activities  | Injury to participants and spectators. | Medium | Define activities perimeter. Give clear instructions to participants to stay within the defined area. Keep activity ‘non-contact’. Limit size of group. |  |
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**ASSESSMENT BY:** Emily Ellington **SIGNATURE:**  **DATE: 16/06/2022**