**PMG CONFERENCE 2018 RISK ASSESSMENT**

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| **Event:** PMG Conference 2018 | **Event Dates:** 23/07/18 – 25/07/18 | **Venue/Location:** Manchester Central, Manchester |
| **Company Name:** Gel Ovations Europe Ltd | **Stand Number:** 12 | **Contracted Stand Builder:** *Anchor Exhibitions (if using provided shell scheme)* |
| **Contractor’s Details:** *Anchor Exhibitions Limited 2 Cedar Court | Grove Road | Burbage | Leicestershire LE10 2AE; +44 (0)145 5612 341 ;* *admin@anchor-exhibitions.co.uk* *(if using provided shell scheme, please also include any other relevant contractors)* |
| **Stand Manager:**  | **James Payne** | **Email: james@gelovationseurope.com** |

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| **Hazard** | **Who is Affected** | **Level of Risk** | **Precautions/Actions** | **Further Action** |
| FALLING FROM LADDER WHEN ERECTING STAND | EITHERR JIM MABBUTT OR JAMES PAYNE WHEN PUTTING STAND TOGETHER | LOW | CLEAR FLOOR AREA AND CHECK LADDERS BEFORE USING THEM. ALWAYS ENSURE THE USER OF THE LADDER IS NOT ALONE ON STAND WHEN USING. |  |
| BOLTS AND HARDWARE ON DISPLAY EQUIPMENT | EXHIBITORS AND VISITORS TO THE STAND | LOW | INSPECT ALL ITEMS ON THE STAND AND THE DISPLAY EQUIPMENT ITSELF TO ENSURE THAT THERE ARE NO ROUGH OR PRETRUDING EDGES THAT COULD DAMAGE SKIN |  |
| TRIPPING OVER POWER CABLES AND OTHER STAND OBSTACLES | EXHIBITORS AND VISITORS TO THE STAND | LOW | ENSURE ALL CABLES AND OTHER TRIPPING OBSTACLES ARE CLEARED FROM THE FLOOW | THROUGHOUT THE EVENT STAND EXHIBITORS WILL MONITOR THE STAND AND REMOVE ANY POTENTIAL TRIPPING HAZARD |
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**ASSESSMENT BY:** **SIGNATURE:** **DATE:**