

POSTURE & MOBILITY GROUP

MINUTES OF ANNUAL GENERAL MEETING 2011 14th April 2011 at Warwick University

Chair: Clare Wright (CW)

Vice-chair: James Hollington (JH)

Honorary Treasurer: Rakesh Shukla (RS)

Minutes: Olwen Ellis (OE) **PMG administrator**

1. Apologies: none received

2. Minutes of the AGM 2010: Jane Chantry proposed that the minutes of 2010 AGM be accepted as correct. Dave Long seconded, and the minutes were approved by those present.

3. Matters arising: CW reported on the task of producing PMG Committee job descriptions to support good governance and transparency: exercise is continuing but not quite there yet. It is a big piece of work with other committee priorities now more urgent.

4. Treasurer's report (RS)

- i) RS introduced himself as new PMG Honorary Treasurer, having taken over from Henry Lumley (HL) in June 2010.
- ii) RS reported that, because of problems with International Conference (IC) accounts, PMG's end of year accounts for 2010 cannot yet be finalised, and would therefore not be distributed at the AGM. RS handed over to Barend ter Haar (BtH), chair of the 2010 IC, to elaborate.
- iii) BtH, speaking from the floor, introduced himself as a former treasurer of PMG, and apologised to RS for the role he had walked into half way through 2010, when the main function of PMG finance was as banker for the IC. BtH, as one of the joint chairs of the IC, has now taken over responsibility for the 2010 conference accounts from HL to clear up several anomalies with conference administrators, Meeting Makers. There is likely to be a surplus realised from the event, and interim dividends have already been paid to PMG, BSRM and SPMN. PMG is anticipated to break even for the year 2010.
- iv) BtH advised that the audited end of year accounts for 2010 should be sent to PMG members electronically for approval, once the problems with Meeting Makers have been cleared up.
- v) RS thanked BtH. Those present voted to allow for an electronic vote to take place on the 2010 accounts in due course.

5. Chair's Report (CW)

The chair's report had been provided for all those present, [link to the report](#). CW highlighted that the 3 current priorities for the volunteer executive committee are:

- i) Increasing membership of the group
- ii) Launching the new PMG website
- iii) National Training Event

James Foy (JF) proposed acceptance of the Chair's report, seconded by Kirsty-Ann Cutler (KAC). Approved unanimously.

6. Constitutional changes (JH)

JH presented recommendations for changes to the PMG constitution [link to recommendations](#).

- i) After full and thorough debate, the changes in the wordings were approved by the meeting, with some further amendments incorporate for clarification. No votes against, and no abstentions.
- ii) PMG members will be sent the amendments electronically and given 28 days to make any objections. If no objections, JH to take the agreed amendments to the Charities Commission for their approval, and will report back to next AGM. If any objections, an electronic re-vote will be taken.
- iii) JH reported that PMG executive committee member Carolyn Nichols will be looking at the whole constitution over the next year, to see if any further updates may be in order.

7. New committee members (JH)

Agreed that all 8 members nominated for executive committee members be voted in. See list of full 2011/12 Executive Committee on PMG website [link](#)

8. Date of next AGM: June 13th 2011 at Warwick University.

NB The AGM is available to view via the 2011 conference webcast. [link](#)