

**National Training Event (NTE) 2013: 10th – 12th July 2013**

**Exhibition and Conference Centre, University of the West of England, Frenchay Campus, Coldharbour Lane, Bristol, BS34 8QZ**

**INDIVIDUAL BOOKING FORM**

If you wish to make an individual booking for the PMG NTE 2013, please complete this form and email it to conference@pmguk.co.uk. Please note: hand written forms will not be accepted.

Before completing this form we advise you to [check your membership status](http://www.pmguk.co.uk/log-in.html), and [become a member](http://www.pmguk.co.uk/component/option%2Ccom_rsmembership/Itemid%2C8/cid%2C1/task%2Csubscribe/) if you are not already. Membership only costs £25.00 for a year, and for this price you will receive two PMG journals, discounts to our events and a £10.00 book voucher to use at the NTE, all of which will be beneficial to your on-going development within the posture and mobility field.

If you are not a member, a **non-member surcharge of £25.00** will be added to your invoice. Your membership status will be checked against our records once we receive your booking.

1. **Are you a member of PMG?** *Delete as appropriate.*

YES/NO

1. **Please type ‘YES’ in the column next to your Delegate Status.**

|  |  |
| --- | --- |
| **Delegate Status** |  |
| Individual (with individual invoice) |  |
| Group (part of a group booking, that will be invoiced together) |  |
| Invited Presenter/Speaker |  |
| Bursar |  |
| PMG Committee/Sub-Committee |  |

1. **If you have selected ‘Group’ as your delegate status, please state your organisation’s name in the box below:**

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1. **Please type ‘YES’ in the columns next to the bookings you would like to make.**

*Please note you should either choose a package or select items individually. Any discounts you may be entitled to will be deducted on the invoice.*

|  |  |
| --- | --- |
| **Booking Type** |  |
| **Package 1:** £330.00 + VAT*Includes full access to conference proceedings and exhibition (with buffet lunch and refreshments) for Thurs and Fri, plus a Gala Dinner ticket for Thurs evening.* |  |
| **Package 2:** £385.00 + VAT*Same as above, but also includes onsite B&B accommodation for Thurs.* |  |
| **INDIVIDUAL OPTIONS:** |  |
| Day Delegate (inc. Exhibition Pass) Thurs 11th July: £170.50 + VAT |  |
| Exhibition Pass Thurs 11th July: £37.50 + VAT |  |
| Gala Dinner Thurs 11th July: £44.00 + VAT |  |
| B&B Thurs 11th July: £55.00 + VAT |  |
| Day Delegate (inc. Exhibition Pass) Fri 12th July: £170.50 + VAT |  |
| Exhibition Pass Fri 12th July: £37.50 + VAT |  |

1. **There will be a free BBQ dinner on the evening of Wednesday 10th July, kindly sponsored by James Leckey Design. It is important that we know how many delegates are attending, so please state if you will be attending this.** *Delete as appropriate.*

YES/NO

1. **Contact Details**

*Please provide your details, in case we have any queries regarding your booking.*

|  |
| --- |
| **Full Name:** |
| **Email Address:** |
| **Tel:** |
| **Occupation:** |
| **Organisation:** |
| **Address:** **Post Code:** |

1. **If you have any Special Dietary Requirements, please provide details in the box below:**

*Please note: this section is designed for those with allergies, food intolerances, vegetarians/vegans, or those with food requirements based on their religion.*

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1. **If you have any Other Special Requirements (such as a wheelchair accessible room), please provide full details in the box below:**

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1. **Would you like to share your social media details with us? Please provide the links if so.**

|  |  |  |  |
| --- | --- | --- | --- |
| **Twitter** | **Facebook** | **LinkedIn** | **Website/Blog (if relevant to PMG members)** |
|  |  |  |  |

1. **Are you happy for us to share your email address and social media details with fellow delegates at the NTE (to help you stay in touch)?** *Delete as appropriate.*

YES/NO

1. **If you have booked Package 1, Package 2 or a Day Delegate rate for Thursday, please state the Parallel Sessions you would like to attend.**

*For full details on the eight Parallel Sessions available this year please view our* [*programme*](http://www.pmguk.co.uk/programme.html)*. If selecting PS8, this will cover both the first and second sessions, so please select this for both sessions. Delegates may also opt to spend extra time in the exhibition, by choosing PS9.*

|  |  |
| --- | --- |
| **First Session 2:15pm – 3:15pm** | **Second Session 4pm – 5pm** |
|  |  |

1. **Invoicing Details**

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| --- |
| **Invoicing Addressee:** |
| **Invoice Contact Email Address:** |
| **Invoice Contact Tel:** |
| **Organisation:** |
| **Invoice Address:****Post Code:** |
| **Purchase Order No (if required):** |