

**National Training Event (NTE) 2013: 10th – 12th July 2013**

**Exhibition and Conference Centre, University of the West of England, Frenchay Campus, Coldharbour Lane, Bristol, BS34 8QZ**

**EXHIBITION BOOKING FORM**

**Company Details**

|  |
| --- |
| **Company Name:** |
| **Company Address:** |
| **Postcode:** |

**Contact Details**

|  |
| --- |
| **Name:** |
| **Position in Company:** |
| **Tel/Fax:** |
| **Email Address:** |

**Invoicing Details**

*Please complete if these differ from Company Details and Contact Details*

|  |
| --- |
| **Contact Name:** |
| **Invoicing Address:** |
| **Invoicing Postcode:** |
| **Tel/Fax:** |
| **Email Address:** |

**Stands**

Please refer to our Exhibition Floor Plan for space numbers when bookings open at 10am on Tuesday 26th March 2013.

Spaces are charged at £185.00 + VAT per m² and include chairs, lighting, power sockets and a company name board. However, companies opting to bring their own shell scheme will not be provided with a company name board unless this is specifically requested. Tables are not provided as standard, so please bring your own if possible. Arrangements will be made to enable companies to hire tables and other equipment if necessary.

Companies may bring one employee free of charge for every 6m² booked; additional employees will be charged £35.00 + VAT per day for an Exhibition Pass. Please see [our website](http://www.pmguk.co.uk/index.php?option=com_content&view=article&id=326&Itemid=166) for additional exhibitor booking information as it becomes available.

**Please state your preferred stand number choice(s):**

|  |  |  |
| --- | --- | --- |
| **1st choice(s)** | **2nd choice(s)** | **3rd choice(s)** |
|  |  |  |

*NB: Stands will be allocated on a first come first served basis.*

**If you wish to use your own shell scheme please contact us as soon as possible.**

Please email your completed form to:

**conference@pmguk.co.uk**

COMPLETED FORMS WILL NOT BE ACCEPTED UNTIL TUESDAY 26TH MARCH 2013 AT 10AM.