



2020 Exhibition Prospectus

Event Details

PMG Conference 2020

Monday 2nd - Wednesday 4th November 2020

The International Centre, Telford, TF3 4JH

PMG's annual conference provides education, an industry exhibition and networking events for professionals working in the field of posture and wheeled mobility. Our main target audiences are occupational therapists, physiotherapists, rehabilitation engineers and clinical scientists working within the NHS wheelchair services; we also attract delegates from other NHS departments, the charitable sector, private sector, local authorities, and those working independently for wheelchair users within the field of posture and mobility. It is, therefore, a great opportunity for wheelchair, special seating, pressure cushion and assistive technology manufacturers/distributors to promote and demonstrate their products to an experienced group of professionals.

Exhibition open times:

Tuesday 3rd November 2020: 08:00 - 17:00 & 19:00 - 19:45 (drinks reception)

Wednesday 4th November 2020: 08:00 - 15:00

Exhibitor access from 07:30 on both days

Exhibition load-in:

Space only construction: Monday 2nd November 2020, 09:00 - 14:00

Stand set-up: Monday 2nd November 2020, 14:00 - 22:00

Bookings:

Stand bookings open on Tuesday 3rd March 2020. More details will be provided in early 2020 regarding how to book. Sponsors may book stands prior to 3rd March (see Sponsorship section for more details).

Stand prices

£190.00 + VAT per sqm

Price includes shell scheme, carpet, lighting and power (approx. 2 x spotlights and 1 x 500w power socket per 6sqm)

Additional costs:

- ALL exhibitors are required to purchase exhibitor passes or a package if attending the event on Tuesday 3rd and/or Wednesday 4th November 2020. More information is available in the Exhibitor Bookings section
- Exhibitors can request a space only stand (no shell scheme) at the time of booking for no extra charge, but they MUST ensure there is a structure built between themselves and any neighbouring stands.

Exhibitor Bookings

ALL exhibitors are required to purchase exhibitor passes or a package if attending the event on Tuesday 3rd and/or Wednesday 4th November 2020. Exhibitor passes/packages do not allow access to the conference proceedings, therefore exhibitors wishing to attend conference proceedings will need to purchase an Exhibitor Top-Up for the day/s required.

Early Bird Exhibitor Prices

Package Options:

- **EXHIBITOR PACKAGE 1 @ £280.00 + VAT (£336.00) per person**
Includes exhibitor passes for Tuesday 3rd and Wednesday 4th November 2020, with breakfast, lunch and refreshments; overnight accommodation* on Monday 2nd and Tuesday 3rd November 2020 at an onsite hotel; plus, a Gala Dinner ticket for Tuesday 3rd November 2020
- **EXHIBITOR PACKAGE 2 @ £95.00 + VAT (£114.00) per person**
Includes exhibitor passes for Tuesday 3rd and Wednesday 4th November 2020, with breakfast, lunch and refreshments; plus, a Gala Dinner ticket for Tuesday 3rd November 2020

Individual Options:

- **EXHIBITOR PASS @ £30.00 + VAT (£36.00) per person per day**
Includes one day's access to the exhibition on either Tuesday 3rd OR Wednesday 4th November 2020, with breakfast, lunch and refreshments.
- **GALA DINNER TICKET @ £45.00 + VAT (£54.00) per person**
Includes a three-course meal with wine (or soft drink), followed by an after-party: from 8pm til late on Tuesday 3rd November 2020

Optional Extras:

- **EXHIBITOR TOP-UP @ £10.00 + VAT (£12.00) per person per day**
Includes access to the conference proceedings for exhibitors; can only be bought with either an Exhibitor Pass or package (see options above)
- **Welcome Event - FREE!**
Taking place Monday 2nd November 2020. Further details TBC.
- **Speed Networking Event - FREE!**
A series of informal gatherings for sharing knowledge. Taking place Monday 2nd November 2020 from 3:30pm until 5pm at The International Centre, Telford

*For more information about the accommodation provided as part of Exhibitor Package 1, please see the Accommodation section (under 'Venue Details').

Delegate Bookings

Many of our regular exhibitors choose to sponsor delegates to attend our conference; for full details about the packages and individual options available for delegates click [here](#). Attendee bookings (delegate and exhibitor) open on Tuesday 10th March.

Floor Plan

The 2020 floor plan is available to download [here](#). This plan is subject to change at PMG's discretion, and stands will become unavailable as sponsors book, so please check the document prior to booking to view an updated version.

Sponsorship

PMG is a small, registered charity. Sponsoring our conference helps us to fund some of the important networking activities at the conference, allowing us to focus our resources on further training events, developing best practice guidelines, and funding bursaries and research – all with the aim of sharing knowledge and promoting good practice within the field of posture and mobility!

We will be distributing further information about the sponsorship options available during the week commencing 16th December 2019.

Advertising

PMG offers organisations the opportunity to advertise [job vacancies](#) and [training events](#) relevant to the field of posture and wheeled mobility, free of charge, via our website all year round! Once approved, these listings are shared via our social media platforms and emailed to our mailing list (also free of charge!). The annual conference offers an additional opportunity for organisations to advertise to our delegates.

Conference bags:

£300.00 + VAT

Price for flyer inclusion in a minimum of 500 bags (exact number confirmed nearer the time). Send us flyers (no bigger than A4 size) to include in our conference bags; these are given to all attendees at registration.

If you are interested in this opportunity, please email Olwen Ellis via olwen.ellis@pmguk.co.uk in the first instance.

Venue Details

The International Centre
St Quentin Gate
Telford
Shropshire
TF3 4JH

Information regarding finding the venue, whether you are travelling by road, rail, or air, can be found via the [venue's website](#).

If using a sat nav, the postcode for the venue is the same as above: **TF3 4JH**

Accommodation

The accommodation included within PMG's package options will be provided at one of the following onsite hotels:

[The International Hotel](#)

St Quentin Gate
Telford
Shropshire
TF3 4EH

Sat nav postcode: **TF3 4EH**

Check-in: from 14:00 on Monday 2nd or Tuesday 3rd November 2020 (depending on package booked)

Check-out: by 11:45 on Wednesday 4th November 2020

[Holiday Inn Telford-Ironbridge](#)

St Quentin Gate
Telford
Shropshire
TF3 4EH

Sat nav postcode: **TF3 4EH**

Check-in: from 14:00 on Monday 2nd or Tuesday 3rd November 2020 (depending on package booked)

Check-out: by 12:00 on Wednesday 4th November 2020

Facilities: all rooms include tea/coffee making facilities; an en-suite bathroom; a hairdryer; an iron and ironing board; a Freeview TV and access to Wi-Fi (fees may apply). Free parking is available onsite at both hotels.

Accessible rooms: if you require an accessible room for your stay, please let us know your requirements in the special requirements section of the booking form (once bookings open) and we will get in touch to discuss these and make arrangements for you.

Other hotels within walking distance include:

- [Mercure - Telford Centre](#) (15-20 minutes)
- [Premier Inn - Telford Central](#) (15-20 minutes)
- [Premier Inn - Telford International Centre](#) (under 5 minutes)
- [Telford University Rooms](#) (approx. 30 minutes)
- [Travelodge - Telford](#) (under 5 minutes)
- [Ramada - Telford Ironbridge](#) (15-20 minutes)

Parking

The venue has an onsite car park, with over 1,500 spaces, including some accessible ones close to the entrance, and most are free of charge with no height restriction.

Full details regarding parking allocations will be provided to confirmed exhibitors in the Exhibitor Manual distributed after bookings have opened.

If you have questions about any of the information provided above, please contact Ffion Lane via conference@pmguk.co.uk.