

Health and Safety and Insurance Declaration (to be completed by all Exhibitors)

Company Name GERALD SIMONDS HEALTHCARE LTD.

Stand No 48

The Health and Safety at Work Act, etc, 1974 (HASAWA74)

It is a condition of entry into the exhibition that every Exhibitor, Contractor, sub-Contractor, supplier and their agents comply with the HASAWA74 and all other legislation covering the venue. The Exhibitor accepts that it is their legal and moral responsibility to ensure that their own and others' health and safety is not put at risk by their actions (or inactions) throughout tenancy. The exhibitor confirms that its staff will be sufficiently instructed and trained in relevant matters in order to carry out their tasks competently:

☒ We are **SHELL SCHEME** and are using the PMG recommended contractors. We have trained and made our stand staff aware of the potential risks present onsite and we will copy them in with any additional safety information. We will complete and return a risk assessment by Friday 22 June. Any significant risks caused by our exhibits, demonstrations and work practises to either ourselves or others onsite are detailed on the form OR if our exhibits, demonstrations and work practises cause NO HAZARD to either ourselves or others onsite our risk assessment form will be marked clearly 'NO/ONLY LOW RISKS'

☐ We are **SPACE ONLY**. My principal contractor(s) (named below) has undertaken a specific Risk Assessment for this event in accordance with the HASAWA74. They have trained and notified their staff and sub-contractors in all such areas identified as being of risk. A copy will be forwarded to the Organisers by Friday 22 June.

Stand contractor 1

Company _____
Contact Name _____
Address _____
Tel _____
Email _____

Stand contractor 2

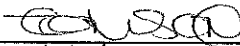
Company _____
Contact Name _____
Address _____
Tel _____
Email _____

Insurance and Public Liability

I confirm that we have adequate public liability insurance in place to protect ourselves against any loss or damage to our stand, exhibits, property and personnel and for any legal liability incurred in respect of injury or damage to persons or property belonging to third parties.

Health and Safety Representative on the stand will be LISA PARRY
Position SEATING SPECIALIST
Mobile No 07860 723 767

Declaration

Authorised by 
Date 19/6/18
Print Name EMILY TOMSON
Position MARKETING MANAGER

Please return to pmg@conferencecollective.co.uk by Friday 22 2018.



PMG CONFERENCE 2018 RISK ASSESSMENT

Event: PMG Conference 2018	Event Dates: 23/07/18 – 25/07/18	Venue/Location: Manchester Central, Manchester
Company Name: Gerald Simonds Healthcare Ltd	Stand Number: 48	Contracted Stand Builder: Anchor Exhibitions (if using provided shell scheme)
Contractor's Details: Anchor Exhibitions Limited 2 Cedar Court Grove Road Burbage Leicestershire LE10 2AE; +44 (0)145 5612 341 ; admin@anchor-exhibitions.co.uk (if using provided shell scheme, please also include any other relevant contractors)		
Stand Manager: Emily Tomson	Email: emily.tomson@gerald-simonds.co.uk	

Hazard	Who is Affected	Level of Risk	Precautions/Actions	Further Action
Manual Handling of stand equipment & visitors trialling equipment	Stand Staff and Stand Visitors	Low	All staff have been trained in the safe techniques for correct manual handling of equipment and clients	None
Trips and falls as a result of obstructions, cables and objects in the way of safe manoeuvring on the stand	Stand Staff and stand visitors	Low	All areas kept clear of any slip, trip or obstructions. All stand staff will be responsible for ensuring areas are clear for free movement and kept clean and tidy.	Regular monitoring of the stand space throughout the event.
Fall from height (i.e. ladders/step ladders)	Stand Set Up Staff	Medium	All equipment shall be fit for purpose. Where ladders are required, the immediate area on the ground will be kept clear of obstructions and people. Only essential items to be taken up to height and secured in a manner so as to prevent falling.	None

ASSESSMENT BY: Emily Tomson

SIGNATURE:

DATE: 19th June 18