

PMG CONFERENCE 2019 RISK ASSESSMENT

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| Event: PMG Conference 2019 | Event Dates: 15/07/19 – 17/07/19 | Venue/Location: The International Centre, Telford |
| Company Name: Ethitec | Stand Number: 48 | Contracted Stand Builder: Anchor Exhibitions (if using provided shell scheme) |
| Contractor's Details: Anchor Exhibitions Limited 2 Cedar Court Grove Road Burbage Leicestershire LE10 2AE; +44 (0)145 5612 341 ; admin@anchor-exhibitions.co.uk (if using provided shell scheme, please also include any other relevant contractors) | | |
| Stand Manager: | | Email: |

| Hazard | Who is Affected | Level of Risk | Precautions/Actions | Further Action |
|--|---------------------------------------|---------------|--|----------------|
| Electrical equipment on your stand has trailing wires which could potentially cause someone to trip) | Staff on stand, visitors to the stand | Low | Equipment is positioned close to a wall to reduce the trip risk and any trailing wires are taped securely to the carpet / floor. | |
| Fire | Staff on stand, visitors to the stand | Low | All Electrical Items on stand will be PAT Tested | |
| No other risks identified. | | | | |

ASSESSMENT BY: Mike Weatherall

SIGNATURE:



DATE: 3.6.19

Health and Safety and Insurance Declaration (to be completed by all Exhibitors)

Company Name Ethitec
Stand No 48

The Health and Safety at Work Act, etc, 1974 (HASAWA74)

It is a condition of entry into the exhibition that every Exhibitor, Contractor, sub-Contractor, supplier and their agents comply with the HASAWA74 and all other legislation covering the venue. The Exhibitor accepts that it is their legal and moral responsibility to ensure that their own and others' health and safety is not put at risk by their actions (or inactions) throughout tenancy. The exhibitor confirms that its staff will be sufficiently instructed and trained in relevant matters in order to carry out their tasks competently:

Y - We are SHELL SCHEME and are using the PMG recommended contractors. We have trained and made our stand staff aware of the potential risks present onsite and we will copy them in with any additional safety information. We will complete and return a risk assessment by **Friday 14 June 2019**. Any significant risks caused by our exhibits, demonstrations and work practises to either ourselves or others onsite are detailed on the form OR if our exhibits, demonstrations and work practises cause NO HAZARD to either ourselves or others onsite our risk assessment form will be marked clearly 'NO/ONLY LOW RISKS'

Insurance and Public Liability

I confirm that we have adequate public liability insurance in place to protect ourselves against any loss or damage to our stand, exhibits, property and personnel and for any legal liability incurred in respect of injury or damage to persons or property belonging to third parties.

Health and Safety Representative on the stand will be Steve Healey
Position Business Development Consultant
Mobile No 07715 653212

Declaration

Authorised by 
Date 3rd June 2019
Print Name Mike Weatherall
Position Operations Manager, Ethitec

Please return to pmg@conferencecollective.co.uk by Friday 14 June 2019.