

PMG CONFERENCE 2018 RISK ASSESSMENT

Event: PMG Conference 2018	Event Dates: 23/07/18 – 25/07/18	Venue/Location: Manchester Central, Manchester
Company Name: Active Design Ltd	Stand Number: 46a	Contracted Stand Builder: Anchor Exhibitions (if using provided shell scheme)
Contractor's Details: Anchor Exhibitions Limited 2 Cedar Court Grove Road Burbage Leicestershire LE10 2AE; +44 (0)145 5612 341 ; admin@anchor-exhibitions.co.uk (if using provided shell scheme, please also include any other relevant contractors)		
Stand Manager: Martin Seabrook	Email: martin@activedesign.co.uk	

Hazard	Who is Affected	Level of Risk	Precautions/Actions	Further Action
Injury due to carrying equipment	Exhibitor	1	Use of trolleys for transport	No Action Needed
Injury due to runaway chair	Exhibitors	1	Ensure all brakes are on	No Action Needed
Trapped fingers in pop up stands	Exhibitors	1	Not allowing stands to snap shut.	No Action Needed



ASSESSMENT BY: BEN PARLINGTON SIGNATURE:

A handwritten signature in black ink, appearing to read "Ben Parlinton", is written over the "SIGNATURE:" label.

DATE: 25/06/18